



# USEA EVENTING COACHES PROGRAM CANDIDATE APPLICATION FORM

Application form, student verification forms, recommendation form, and ECP registration application fee of \$75 (includes the digital *ECP Workbook* and *ECP Standards Booklet*), payable to USEA, should be emailed to [nancy@useventing.com](mailto:nancy@useventing.com) or returned to: Nancy Knight, USEA Inc., 525 Old Waterford Road, NW, Leesburg, VA 20176.

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **USEA MEMBER ID:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_ **DATE OF BIRTH:** \_\_\_\_\_

**HIGHEST LEVEL OF ACADEMIC EDUCATION:** \_\_\_\_\_

**FORMAL HORSE-RELATED EDUCATION** (Pony Club rating, BHS, ARIA, equestrian studies college major, etc. Not clinics)

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## DEFINITIONS OF ECP INSTRUCTOR LEVELS:

- LEVEL I:** Instructors of riders up through Novice level riding/training/competing and horse care
- LEVEL II:** Instructors of riders up through Modified and CCI\* level riding/training/competing and horse care
- LEVEL III:** Instructors of riders up through Preliminary and CCI2\* level riding/training/competing and horse care
- LEVEL IV:** Instructors of riders up through Intermediate and CCI3\* level riding/training/competing and horse care
- LEVEL V:** Instructors of riders up through Advanced, CCI4\*, and CCI5\* level riding/training/competing and horse care

**1. What is the highest level you have successfully competed in at Eventing?** \_\_\_\_\_

**How extensively did you compete at this level, and when?**

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**Have you had significant experience in other equestrian disciplines? Please describe.**

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**2. What coaches, trainers or instructors have you ridden or worked with?**

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Please describe circumstances you rode or worked with them, how extensively, and dates.

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**3. Briefly describe your business model:**

- Number of students \_\_\_\_\_
- Total number of weekly lessons \_\_\_\_\_
- Range of levels of students \_\_\_\_\_
- Number and type of competitions attended annually  
\_\_\_\_\_  
\_\_\_\_\_
- Type of schooling facility or schooling access you use in your teaching program  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TEACHING**

List at least 3 students that you are currently teaching or have taught, at the highest level of your intended certification. To qualify as your student, you must have taught them regularly over an extended period of time.

Please record their names and city/state below, and describe when you started teaching them, for how long you have taught them, and in what situations (lessons, clinics, competitions, apprenticeships, etc.). Please provide a brief explanation of the progress these students have made under your tutelage.

Also, enclose with this application a copy of your students' USEA competition records. Please indicate on these records which competitions you prepared them for and/or coached them at.

NAME: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

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NAME: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

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NAME: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

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**Tell us about the three students you named on your application:**

- How often do you teach these students?  
\_\_\_\_\_
- Do you coach them at competition?  
\_\_\_\_\_
- What competitions have you coached them at and at what level?  
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\_\_\_\_\_

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### **CERTIFICATION**

Why are you seeking certification?

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What do you think are the main benefits of certification?

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### **CONTINUING EDUCATION**

- How do you stay updated and current within the sport?

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- What do you currently do annually to continue your education as an instructor/coach?

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- What resources of the ECP will you plan to use in your quest to continue your education?

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- Where do you see yourself as an instructor/coach in 5 years? In 10 years?

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**CONTRIBUTION:**

- Tell us about your involvement with the USEA and the sport of Eventing (committees, volunteer work, organization, educational activities, etc.).

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- What do you see as your potential for your greatest contribution to the sport?

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- How do you motivate and support your students to be involved and give back to the sport?

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**PRINCIPLES AND PHILOSOPHY:**

- Describe some key, core principles and/or philosophies which guide your teaching method.

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- Describe some key, core principles and/or philosophies which guide your horse training methods.

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How does your approach differ for different student demographics: Young Juniors, Young Riders, Adult Amateurs, other Professionals?

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**RISK MANAGEMENT:**

- How do you decide when a horse/rider combination is ready to move up a level?

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- How do you deal with a student who wants to move up a level, but you feel they are not ready to do so?

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- How do you deal with an incompatible horse/rider combination?

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- What are some key risk concerns for riders at the Starter through Novice levels?

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- a. How do you mitigate those risks as the instructor/coach?

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- b. (Level II+) What are some key risk factors for riders at the Training through Preliminary levels?

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- c. How do you mitigate those risks as the instructor/coach?

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**COMPETITION COACHING**

What are your responsibilities in the warm-up area?

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- Dressage

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- Show Jumping

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- Cross-country:

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- a. Besides warm-up for each phase, what other support do you offer your students at competitions?

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**SIGNATURE OF CANDIDATE INSTRUCTOR**

**DATE**

Please supply any additional information that you would like to share with the ECP Committee, on the back of this sheet.



# USEA EVENTING COACHES PROGRAM

## CANDIDATE RECOMMENDATION FORM

**TO BE COMPLETED BY CANDIDATE INSTRUCTOR:**

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**CERTIFICATION LEVEL SOUGHT BY CANDIDATE:**

- LEVEL I: Instructors of riders up through Novice level riding/training/competing and horse care
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**TO BE COMPLETED BY EXPERIENCED HORSEWOMAN/MAN:**

As an experienced horsewoman or horseman, knowledgeable about the sport of Eventing and about the skills and experience of the above-named individual, I support

\_\_\_\_\_, who is a candidate in the USEA's  
Eventing Coaches Program at Level \_\_\_\_\_.

SIGNED: \_\_\_\_\_

(Signature of horsewoman or horseman)

(Printed name)

\_\_\_\_\_  
ADDRESS, CITY, STATE, ZIP CODE

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
EMAIL

\_\_\_\_\_  
DATE