SHOW JUMPING IN-GATE STEWARD - Job Checklist

What To Bring	- Chair - Water and snacks
Check In	- Check in on Eventing Volunteers app. - Pick up your materials: Order-of-Go, radio. - Head over to the Show Jumping Arena and set up your station by the in-gate to the arena. - Review Order-of-Go to see how many riders are in each level, which riders have multiple horses, any missing numbers, etc. - Check in with the show jumping judge and ask if there are any specific directions for sending riders into the arena.
On the Job	- Check in riders as they come up from the warm-up arena. - Direct riders to be on the "in gate" side of the arena. This makes it easier for you to find them and allows a much smoother operation for riders to enter the arena. - Inform the next few riders of their positions in the Order-of-Go (1 away, 2 away, etc). - Send the next rider into the arena as soon as the previous rider has completed the round. - Riders should go in order unless: - The rider has a schedule conflict because of multiple rides. - You are ahead of schedule and next rider on the order-of-go is not ready. - Check off each rider on your list as he/she enters the ring
Check Out	- Return materials to office. - Check out on Eventing Volunteers app.